

Rush-Henrietta Central School District
District No. 1 of the Towns of Rush, Henrietta, Pittsford, and Brighton

Board of Education

Susan E. Banker
President

Pamela J. Reinhardt
Vice President

J. Kenneth Graham Jr., Ph.D.
Superintendent of Schools

Karen A. Flanigan
School District Clerk

Robert C. Bower
Jean M. Chaudari
Diane E. McBride
Sue A. Smith
Phyllis P. Wickerham

**Board of Education Meeting
Rush-Henrietta Central School District
Ninth Grade Academy
Diana "Dee" Strickland Conference Room
April 17, 2012
MINUTES**

All appendices referenced to, herein, are incorporated into and made a part of the official minutes of this meeting to the same extent as if fully set forth.

Others Present:

Mrs. Nerlande Anselme, Executive Director, Student and Family Services
Mr. Stephen Barbeau, Assistant Superintendent, Human Resources and School Operations
Mr. George DesMarteau, School Attorney
Dr. J. Kenneth Graham Jr., Superintendent of Schools
Mr. Andrew Whitmore, Executive Director, School Finance

The Board of Education met at 5:15 p.m. for the Elmer Gordon Scholarship interviews.

I. Executive Session for Contract Negotiations and Personnel Matters

**MOTION TO ENTER EXECUTIVE SESSION AT
6:46 P.M. FOR CONTRACT NEGOTIATIONS
AND PERSONNEL MATTERS**

**MOVED: Mr. Bower
SECONDED: Mrs. McBride
MOTION CARRIED: 7-0**

MOTION TO EXIT EXECUTIVE SESSION AT 7:28 P.M.

**MOVED: Mrs. Reinhardt
SECONDED: Mrs. Wickerham
MOTION CARRIED: 7-0**

1. Call to Order, Pledge of Allegiance, Introductions, Agenda Review, and Announcements

Mrs. Banker reconvened the meeting at 7:45 p.m. Mrs. Anthony and Mrs. Wilson were absent as they were attending additional Annual Professional Performance Review (APPR) training in Albany. The Pledge of Allegiance was recited. During agenda review, items #9E and #9F were removed as they were already accomplished. Mrs. Banker reminded board members to keep them on their list of items to check so they are not forgotten. Also, Board Member Report From Student Representative (#2A), was added to the agenda.

2. Public Forum

Noone came forward to address the board.

Scholarship
Interviews

Executive
Session

Call to Order

Public Forum

2A. Board Member Report From Student Representative

Mr. Sorber reported on the R-H Singers' trip to Montreal, Quebec. He said it was a very good experience for everyone – friends, visitors, and parents. He also said Mrs. Sargent was excited about the trip to Europe next year.

Student
Representative

3. Consent Agenda Items for Routine Matters (Reference Appendices #3A-G, I, J)

Consent Agenda

- A. Report of bills audited and paid during March 2012
- B. Action pertaining to acceptance of the February treasurer's report and March budget transfers
- C. Action pertaining to the award of bids:
 - 1. Envelopes and carbonless printing
 - 2. Offset paper
- D. Action pertaining to ratification of a collective bargaining agreement with the Rush-Henrietta Employees' Association, Teachers' Chapter
- E. Action pertaining to appointment of the chairman for the May 15, 2012, election
- F. Action pertaining to appointment of election inspectors for the May 15, 2012, election
- G. Action pertaining to the resolution establishing the per diem stipend for election officials for the May 15, 2012, election
- H. Action pertaining to approval of July 10, 2012, as the date of the annual reorganizational meeting
- I. Action pertaining to approval of CSE/CPSE recommendations
- J. Action pertaining to approval of minutes of the Board of Education meeting(s):
 - 1. Minutes of the meeting of March 27, 2012

**MOTION PERTAINING TO ACCEPTANCE
OF CONSENT AGENDA ITEMS #3A-J
MOVED: Mr. Bower
SECONDED: Mrs. Wickerham
MOTION CARRIED: 7-0**

4. Action pertaining to approval of Personnel Actions (Reference Appendix #4)

Personnel
Actions

**MOTION PERTAINING TO APPROVAL
OF PERSONNEL ACTIONS
MOVED: Mrs. McBride
SECONDED: Mrs. Smith
MOTION CARRIED: 7-0**

5. Capital Projects Plan (Reference Appendices #5A, B)

Capital Projects
Plan

Action pertaining to approval of:

- A. Five-Year Capital Improvement Program 2012-2016
Mr. Ken Nelson, director of school facilities, and Mr. David Kaye, district architect, were in attendance to highlight the five-year plan. Mr. Kaye began with item #5B. Dr. Graham also explained a little bit about the process, how he, Mr. Whitmore, Mr. Nelson, and Mr. Kaye visit each school. Mrs. Banker said how she appreciates the ease of understanding a document like this rather than perusing through the entire document. She also commented on how the five-year improvement plan is why the district is in such good shape. Mr. Nelson explained how helpful the plan is.
- B. Capital Improvements 2012-2014
See above.

**MOTION PERTAINING TO APPROVAL OF THE
FIVE-YEAR CAPITAL IMPROVEMENT
PROGRAM 2012-2016**

**MOVED: Mrs. Reinhardt
SECONDED: Mrs. Wickerham
MOTION CARRIED: 7-0**

6. Monroe #1 BOCES Annual Election and Budget Vote (Reference Appendices #6A, B)

- A. Action to approve a resolution casting one vote for the election of Michael DeLaus, resident of the Fairport Central School District; Robert A. Dickson, resident of the West Irondequoit Central School District; Margaret Markham, resident of the Webster Central School District; and Sora Sachs, resident of the Brighton Central School District, as members of the Monroe #1 BOCES Board of Education for a term of office which will begin July 1, 2012 and end June 30, 2015

Monroe #1 BOCES
Annual Election
and Budget Vote

**MOTION PERTAINING TO APPROVAL OF THE RESOLUTION
CASTING ONE VOTE FOR THE ELECTION OF MICHAEL
DeLAUS, ROBERT A. DICKSON, MARGARET MARKHAM,
AND SORA SACHS AS MEMBERS OF THE MONROE #1
BOCES BOARD OF EDUCATION FROM
JULY 1, 2012 TO JUNE 30, 2015**

**MOVED: Mrs. Smith
SECONDED: Mrs. Chaudari
MOTION CARRIED: 7-0**

- B. Action pertaining to approval of the resolution approving the Monroe #1 BOCES administrative budget of \$5,292,278 for the 2012-2013 fiscal year

**MOTION PERTAINING TO APPROVAL OF THE
RESOLUTION APPROVING THE MONROE #1
BOCES ADMINISTRATIVE BUDGET OF
\$5,292,278 FOR THE 2012-2013 FISCAL YEAR**

**MOVED: Mrs. McBride
SECONDED: Mrs. Smith
MOTION CARRIED: 7-0**

7. Budget Workshop (Reference Appendices #7A, B)

A. Property Tax Report Card

Dr. Graham explained that the new laws require the board to approve the property tax report card. Mr. Whitmore explained where the property tax report card is published and that it was a little different than what was published in the budget newsletter.

Budget Workshop

**ACTION PERTAINING TO APPROVAL OF THE
2012-2013 PROPERTY TAX REPORT CARD
AS REQUIRED BY NEW YORK STATE**

**MOVED: Mrs. Reinhardt
SECONDED: Mrs. Wickerham
MOTION CARRIED: 7-0**

B. Budget Newsletter

Dr. Graham explained that the office of community relations had to wait for board candidate information and thus why the draft publication is late. He asked that any feedback or suggestions be forwarded to Travis Anderson by 4 p.m. tomorrow. Dr. Graham also asked how everyone's board presentations were going.

8. Superintendent's Report

A. Written Information (**Reference Appendices #8A, 1-2**)

1. Event Supervision Report – 3rd Quarter

Dr. Graham stated that this report was information the board requested.

2. Parent Partnership Forum – Action Items

Dr. Graham thought the board would find this interesting. There were no questions on the findings.

B. Oral Information

Dr. Graham and board members discussed vendor receptions at the National School Boards Association (NSBA) Conference.

Dr. Graham also spoke about the Henrietta Chamber of Commerce's (HCC) Community of Excellence Awards being held Wednesday, May 9, at Locust Hill Country Club. He said he would need to know who would be attending. He said he nominated Mrs. Banker and explained how he is trying to change how nominations take place. All nominees will be spotlighted at the event.

Dr. Graham said he had some good news and asked Mrs. Anselme to explain. She stated that the district had received a mini-grant for \$1,250 for a project she has been working on – a project to service district families that have been displaced. Mrs. Anselme also is thinking that she can get a community member to make an in-kind donation.

9. New Business

A. Board Budget Quarterly Report (**Reference Appendix #9A**)

There were no questions.

B. Elmer Gordon Scholarship

This discussion will be tabled until the next meeting as two candidates were unable to attend their interview. Board members will meet at the Senior High School next Wednesday or Thursday before school starts to finish the interviews.

C. Memorial Day Parade (May 20)

Mrs. Flanigan will respond as to the board members who will be in attendance, asking that they remain at the front of the parade like last year. Mrs. Chaudari cannot attend. Mrs. Banker, Mrs. Reinhardt, Mr. Bower, and Dr. Graham will be in attendance.

D. Review Board Goals (**Reference Appendix #9D**)

Board members reviewed the handout.

E. Review Board Member Orientation Manual

This item was deleted from the agenda during agenda review.

F. Review Board Operations Handbook

This item was deleted from the agenda during agenda review.

Superintendent's
Report

New Business

10. Board Member Reports

A. MCSBA Legislative Committee (April 4)

Mrs. Reinhardt said she forwarded the minutes. Mrs. Wickerham was in attendance. She said most of the meeting was a recap of the Albany trip. Jody Siegle, Monroe Country School Boards Association, also provided a summary of some of the things she's been doing and hearing. Dr. Graham brought everyone up-to-date on talk that is still taking place regarding a possible communications committee. Mrs. Wickerham said she is going to be presenting to the steering committee in May. Mrs. Reinhardt is unable to attend the legislative meeting and asked if anyone was interested in attending to let her know.

Dr. Graham said he was unclear on what was decided to do regarding the board's discussion on mandate relief council at the state level. He said methodology has been provided to the board to use and asked if we want to use it. Mrs. Banker asked him to get clarification first. This item will be tabled for now.

Mrs. Banker stated that she has been asked to say a few words at the National Honor Society Induction April 26 at the Senior High School if anyone would like to be there.

11. Board Meeting Recap

- Mrs. Flanigan to schedule the two remaining Elmer Gordon Scholarship interviews next week
- Board members to let Mrs. Flanigan know who will be attending the HCC dinner
- Board members to let Mrs. Flanigan know who will be attending the Henrietta Memorial Day Parade
- Mrs. Wickerham to look into new board evaluation tools
- Dr. Graham to provide clarification on mandate relief council submission
- Changes to the Budget Newsletter to Travis Anderson by 4 p.m. tomorrow

12. Adjournment

**MOTION TO ADJOURN THE MEETING AT 8:53 P.M.
MOVED: Mr. Bower
SECONDED: Mrs. McBride
MOTION CARRIED: 7-0**

Respectfully submitted,

Karen A. Flanigan
School District Clerk
Board Approved: May 8, 2012

Board Member
Reports

Meeting Recap

Adjournment